

Enclosures required applying for Marriage Certificate

- ✓ Joint photograph of couple



- ✓ Birth Proof - Age Proof of Both Bride and groom (Birth Certificate/School Certificate/PAN Card)
- ✓ Identity Proof - Identity Proof of both Bride and Groom(EPIC/Passport/Office ID)
- ✓ Residential Proof - Residential Proof of both Bride and Groom(Land Docs/EPIC/Electricity Bill/Passport/Bank Passbook))
- ✓ Proof of Marriage - Proof of Marriage(Wedding Photograph or Wedding Card) (If already married)
- ✓ Affidavit - Affidavit of Unmarried(boy and girl) (If still unmarried)
- ✓ Death Proof - Death Certificate of Spouse required if already married
- ✓ Divorce Decree - Divorced Certificate required if already married and separated.

Points to be noted while uploading or scanning of enclosures

- ✓ The photograph must be properly cropped and uploaded (min – 20kb, max- 100 kb). Only coloured photo to be uploaded while filling in the application form.
- ✓ The documents must be scanned properly. (e.g While scanning for EPIC, scan both sides and upload as one .pdf document)
- ✓ If there are additional enclosures that you want to submit, you can upload in “Others” enclosure.
- ✓ The maximum size of pdf that can be uploaded is 1 MB per document. Therefore while scanning a document, scan as 75 or 100 DPI.
- ✓ Notice of Intended Marriage (shown below) may be printed, filled up, and uploaded.

NOTICE OF INTENDED MARRIAGE

(Under Section 5 of Special Marriage Act, 1954)

2 Rs/-
Court Fee
Stamp

To

THE MARRIAGE OFFICER,

.....(Name of District)

We hereby give you notice that a marriage under the Special Marriage Act, 1954, is intended to be solemnized between us within three calendar months from the date hereof.

Name with parentage	Condition	Occupation	Age	Present Dwelling Place	Permanent Dwelling Place if present dwelling place is not permanent	Length of Residence in present dwelling place
1.	Married/ Unmarried/ Widower/ Divorce					
2.	Married/ Unmarried/ Widower/ Divorce					

Witness our hands this..... day of..... 20

Signature of the applicant

1.

2.