Enclosures required applying for Permanent Residential Certificate

Slno.	Name of the document	Allowed document enclosures
1	Birth Proof	Birth Certificate
2	Residential Proof	EPIC/Voter's Card Electricity Bill , Patta, Ration Card, Any other Residential Proof
3	Identity Proof	Self/Parent/Guardian EPIC Card
4	Caste Proof	ST/SC Certificate of Self/Parent
5	Education Proof	Highest Education Proof only
6	Supporting Document	Document which would state why PRC is required. May be prospectus of Institute or a letter to DC
7	Government Servant Proof	Parent's ID proof from the Department if in Govt. Service

Points to be noted while uploading or scanning of enclosures

- ✓ The photograph must be properly cropped and uploaded (min – 20kb, max- 100 kb). Only coloured photo to be uploaded while filling in the application form.
- ✓ The documents must be scanned properly. (e.g While scanning for EPIC, scan both sides and
- ✓ upload as one .pdf document)
- ✓ If there are additional enclosures that you want to submit, you can upload in "Others" enclosure.
- ✓ If enclosure head in "Caste Proof" and you have both mothers and father's caste certificate, then scan both the documents as one .pdf and upload.
- ✓ The maximum size of pdf that can be uploaded is 1 MB per document. Therefore while scanning a document, scan as 75 or 100 DPI.
- ✓ Enclose only the highest educational proof